

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2016-17



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Prepared By
SHIVAJI ARTS, COMMERCE AND SCIENCE COLLEGE KANNAD, DISTRICT-
AURANGABAD (MAHARASHTRA STATE) PIN-431103

(THE COLLEGE IS NAAC RE-ACCREDITED WITH 'B++' GRADE (CGPA- 2.92)
AN ISO 9001-2008 CERTIFIED INSTITUTION

INTERNAL QUALITY ASSURANCE CELL (IQAC)

SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE

2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

Shri. Chhatrapati Shivaji Shikshan Prasarak Mandal's
Shivaji Arts, Commerce and Science College, Kannad
District –Aurangabad.(MS) Pin Code- 431 103.

1.2 Address Line 1

Shri. Chhatrapati Shivaji Shikshan Prasarak Mandal's
Shivaji Arts, Commerce and Science College, Kannad
District –Aurangabad.(MS) Pin Code- 431 103.

Address Line 2

City/Town

KANNAD

State

MAHARASHTRA

Pin Code

431103

Institution e-mail address

shivajicollegeknd@yahoo.co.in
shivajiiqac@gmail.com

Contact Nos.

Office: 02435-222597
09423151605

Name of the Head of the Institution:

Principal, Dr.V.N.BHOSALE

Tel. No. with STD Code:

STD Code: 02435-222597

Mobile:

09423151605

Name of the IQAC Co-ordinator:

Dr. Vijay Devidas Matkar

Mobile:

8484031010

IQAC e-mail address:

shivajiiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

MHC0GN10953

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/(SC)/17/A&A/19.3. Dated 16th
September 2016

1.5 Website address:

<http://www.shivajicollegekannad.org>

Web-link of the AQAR:

<http://www.shivajicollegekannad.org/AQAR2016-2017>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	Institutional Score 76.00	2004	5 Years (up to Feb. 16, 2004)
2	2 nd Cycle	B	CGPA 2.89	2010	5 Years (March 28,2010 to March 27, 2015)
3	3 rd Cycle	B++	CGPA 2.92	2016	5 Years (Sept 16, 2016 to Sept. 15,2021)
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

1st July 2004

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Dr. Babasaheb Ambedkar Marathwada
University, Aurangabad. District
Aurangabad. (MS) 431101.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

14

2.2 No. of Administrative/Technical staff

04

2.3 No. of students

02

2.4 No. of Management representatives

02

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

01

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Faculty members are motivated to participate in national, international conferences/seminars/ workshops and for publications of research papers and books.
2. IQAC actively took part in the up gradation of laboratories of Arts and science.
3. IQAC contributed in all developmental activities.
4. IQAC contributed in research, sports and cultural activities of the institution

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Organization of state level science exhibition	State level science exhibition was held on 16.01.2017
2. Organization of state level debating competition	State Level debating competition was held on 24.12.2016
3. Organization of sports events	Celebrated National Sports day by organising Kabaddi and Wrestling games on 29.08.2016
4. Organization of research project for B.A. third year student.	State level research project competition was held on 23.01.2017

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR report was discussed in the management and following points are discussed in the meeting.

1. Teachers were promoted for more quality research. Student mentoring system was improvised.
2. Student mentoring system was improvised.
3. Organisation of state level Science Exhibition, Debating Competition, Research Project Competition and organising Kabaddi and Wrestling at college campus.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11	Nil	Nil	Nil
PG	05			
UG	05			
PG Diploma	--			
Advanced Diploma	--			
Diploma	--			
Certificate	02			
Others	05			
Total	28			
Interdisciplinary	--			
Innovative	--			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	--
Annual	05

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

--

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	40	29	10	01	-

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	05	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	21	15
Presented papers	05	32	07
Resource Persons	01	01	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of audio video aids for teaching and learning.
2. Use of models and charts for teaching.
3. Power point based teaching learning methods utilized by every department.
4. Use of smart boards, Image pro system and visualizer etc.

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. As per university pattern institute implemented evaluation changes from thirty marks to fifty marks paper.
 2. Double valuation is done and if demanded the photocopy of answer book is provided.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04	00	--
----	----	----

2.10 Average percentage of attendance of students 86%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	290	00%	3.10%	13.10%	35.51%	51.71%
B.Sc.	262	00%	05%	12%	10%	27%
B.Sc. (Comp.)	33	00%	30.30%	00%	00%	30.30%
B.Com.	45	00%	22.22%	00%	00%	22.22%
M.A. English	73	00%	8.21%	23.28%	24.65%	56.16%
M.A. Marathi	21	00%	33.33%	47.61%	9.53%	90.47%
M.A. Political Sci.	72	00%	03%	43.05%	00	47%
M.Sc. Botany	05	00%	00%	00%	00%	00%
M.Sc. Chemistry	24	00%	00%	00%	00%	00%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC Contribute by suggesting the faculty members to participate in innovative programmes.
- IQAC advised to accelerate the research activity by applying proposals, publishing research articles.
- IQAC contribute by enhancing the infrastructural facilities in the institute.
- IQAC contribute by organising student centric, cultural, sport, academic and extension activities.

- IQAC monitor by organising regular meetings of faculty members with principal.
- IQAC monitors by obtaining feedback from students, alumni and parents.
- The evaluation of teaching learning courses done by test, tutorial, and seminars conducted by faculty members.
- IQAC evaluates the teaching learning process through feedback forms.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	03
Others (Short term course)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	03	Nil	Nil
Technical Staff	19	02	Nil	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC suggested to apply for research centre to promote and sensitize research climate in the institution
2. To promote the faculties for participation and paper presentation in various national & international conferences at various places and Universities.
3. Motivate the faculties for publication of their research work in different peer-reviewed or reputed journals with high impact factor.
4. To motivate the faculties for organization of national /international/University level/ state level seminars, conferences, and workshops.
5. To promote the faculties for applying major and minor research projects to various funding agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	2.40	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	37	25	00
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	--	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	2014-15	UGC New Delhi	355000=00	82500
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	01	01	355000=00	82500

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:
University level State level
National level International level

3.22 No. of students participated in NCC events:
University level State level
National level International level

3.23 No. of Awards won in NSS:
University level State level
National level International level

3.24 No. of Awards won in NCC:
University level State level
National level International level

3.25 No. of Extension activities organized
University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Tree Plantation programme was organized on 21.07.2016
2. Cleanliness drive camp for a week during 16 to 31st July 2016 at Indira Nagar.
3. State level elocution competition was organised by Marathi department by the name of Late. Balasaheb Pawar on 24.12.2016 at Shivaji College Kannad.
4. State level science exhibition was organised by science forum on 16.01.2017

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing 2015-16	Newly created 2016-2017	Source of Fund	Total
Campus area	22 Acers	Nil	Govt.	22 Acers
Class rooms	45	Nil	Govt.	45
Laboratories	08	04	UGC	12
Seminar Halls	02	02	UGC	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	00	22	UGC/College	00
Value of the equipment purchased during the year (Rs. in Lakhs)	00	171120	UGC/College	00
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

1. Total number of books available in library is presently computerized with barcode system.
2. The available journals and periodicals data are also computerized with barcode system.
3. Transactions of books & Journals are through biometric system.
4. Independent system available for students to search books and journals.
5. Separate infrastructure for library and reading hall is available.
6. The remote access centre of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad is started to avail e-resources.
7. IT Zone is created to access e-resources through INFLIBNET and Remote Access Centre, KRC Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
8. Reprographic facility is provided in library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26045	4623220	210	97543	26255	4720763
Reference Books	27785	2013317	53	12035	27838	2025352
e-Books	262512	5725	--	--	--	--
Journals	2	25710	--	--	--	--
e-Journals	52353	7000	--	--	--	--
Digital Database	INFLIBNT	--	--	--	INFLIBNT	--
CD & Video	97	--	40	--	137	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	140	04	Wi-Fi connectivity, CCTV Camera	08	02	05	24	Nil
Added	03	00	-	00	00	00	00	00
Total	143	04	02	08	02	05	24	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>1. An institute has purchased smart boards and visualizer for teachers and students. The demonstration and special training is given to the teachers.</p> <p>2. Institution already has Wi-Fi internet connectivity to free access by providing individual ID password to every teacher.</p>

4.6 Amount spent on maintenance in lakhs :

i) ICT	27215
ii) Campus Infrastructure and facilities	365587
iii) Equipments	269795
iv) Others	155660
Total :	818257/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC contribute in enhancing awareness about student support services in following way.

1. IQAC made the academic committees such as career guidance cell, placement cell through which institution supports to the students.
2. IQAC provides guideline to the all Students Support Services for conducting various Students oriented programmes.
3. IQAC arranges periodical meetings to take review of target set by IQAC.
4. Maintaining good health related programme for students through Health and hygiene Committee. The College successfully conducted health check up camp as well as hemoglobin check up camp for students.
5. All kinds of guidance and counseling services are provided to students through career guidance and counseling cell of college.
6. The college organizes campus placement interview programme to students for to seek jobs in different govt. as well as private sectors through placement cell of college.
7. The college organizes workshops, seminars, group discussion and wall paper competition for students.
8. Students and teacher grievances are collected by grievance redressal committee and get resolved and communicated.

5.2 Efforts made by the institution for tracking the progression

An effort made by the institution for tracking the progression is given as below.

1. Institute monitors the progress through review committee as well as IQAC committee.
2. The progress of student and overall development of institute is monitor by taking feedback from various stakeholders.
3. Student support service committees are arranging various programmes for a student which introduces new opportunities and enhance their abilities to meet global challenges which are monitor and received by Principal.
4. Formative evaluation is used continuously to track the progression made by student's teacher on regular basis.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1934	266	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

Men	No	%	Women	No	%
	1492	67.81		708	32.18

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
723	26 0	19 8	462	07	1650	859	211	227	902	01	2200

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Special coaching has been provided to SC, ST, NT and Minority students.
2. Career guidance programme were arranged to the students.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	01	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

1. Counselling through Mentor Program & Admission Committee - 250
2. Skill based job oriented courses -110
3. Students participated in various Quiz Competitions. -06
4. B.Sc. Students prepared for Chemistry talent search examination -56
5. Preparation of students of P.G. courses -75

No. of students benefitted

497

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. One day workshop on "Awareness campaigning against sexual harassment of women at working place" in collaboration with women commission state government of Maharashtra and Dr. Babasaheb Ambedkar Marathwada University Aurangabad.
2. Student poster presentation competition on women harassment at college
3. Street Plays written, played and directed by the students were performed in the society for the campaigning of importance of women empowerment.
4. Speech by Mr. Ranganaath Lahane on the issue of women safety and equality

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	713	2713450
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

08

5.13 Major grievances of students (if any) redressed: --- NIL

Grievances by students are discussed with concern committee and get redressed. 02

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: “TO BRING RURAL STUDENTS IN TO THE MAIN STREAM OF HIGHER EDUCATION.”

MISSION: “HIGHER EDUCATION FOR THE RURAL STUDENTS TO EMPOWER THEM TO ACHIEVE THE SUCCESS IN THE ERA OF GLOBALIZATION.”

6.2 Does the Institution has a management Information System

1. An important notices and circulars by the Government and UGC are displayed on notice boards for students and referred to concern non-teaching and teaching staff.
2. The admission process of UG students through online registration and for PG through entrance test.
3. Student records were maintained by using CMS software. PRN number is provided to students and data is made available to the concern department.
4. Use of separate software to search books for students and teaching staff.
5. Disbursement of scholarships made through bank accounts, different receipts like bona-fied transfer certificate, Character certificate, Identification certificate, verification certificate are made available through office and administration.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Four faculty members of our institution are acting as Board of Study members (BOS) of University and perform the role of curriculum designing.
2. Institution arranges workshops on revised syllabus.
3. Feedback was taken on curricular activities.
4. Faculties participated in workshop on revised syllabus and suggest an idea while interaction.

6.3.2 Teaching and Learning

1. An institution adopted power point (PPT) based teaching learning methods
2. For teaching learning faculties used audio video aids, different software's, charts, models and Scientific movies for teaching learning.
3. Faculties are arranging student seminar and group discussion.
4. Educational tours arranged by faculties at different locations.
5. Endowment lectures are arranged by faculties on various issues.

6.3.3 Examination and Evaluation

1. Institution conducts two test and two tutorials of students.
2. College conducted preliminary examination and evaluates the answer sheet and declares the progress of students in the form of result.
3. Semester wise examination was conducted by University and assessment of answer book is being done by faculties.
4. Evaluation of answer book is being done by providing photocopy of answer book if any student demands ask so.

6.3.4 Research and Development

1. Institution promotes faculties to apply for minor and major research projects from various funding agencies.
2. Institution motivates to faculties for publication of books and research papers in various peer reviewed journals with high impact factors.
3. Head of the institution motivates to faculties for organization of national level conferences, seminar and workshops.
4. To motivate the faculties for participation in various national and international conferences organizes by universities and colleges.
5. To motivates faculties for recognize research guides in their respective subjects of the university.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library is computerized and database was maintained by using software.
2. Subscription of online journals and INFLIBNET book facilities provided to staff members.
3. Institute provides gymnasium, indoor game facilities and big play ground infrastructure for students.
4. Remote access centre facility of Dr. B. A. M. U. University Library Aurangabad is availed in the library.
5. Science laboratories with well equipped facilities.
6. IT zone with six computers is created in the library. OPAC facility is made available in the library.

6.3.6 Human Resource Management

1. Institution is trying to strengthen human resource by arranging different workshops and endowment lectures.
2. Human resource key of the staff is used as per the interest of the faculty and the need of students.
3. An expertise faculty is offered to the other institution like schools, colleges, universities and society.

6.3.7 Faculty and Staff recruitment

1. As per the rules and regulation of Maharashtra Government act the faculty and recruitment of staff is done.
2. Temporary staff is recruited as per rules and regulation of UGC and University.

6.3.8 Industry Interaction / Collaboration

1. Industry interaction is done through industrial visits of students. The industrial visits are organized by Botany, Chemistry and Commerce Department.
2. Institute organizes campus interview in collaboration with industries.

6.3.9 Admission of Students

1. Admission of students through online registration for UG on First come first preference basis.
2. Admission of the students for PG course through CET.

6.4 Welfare schemes for

Teaching	Medical reimbursement.
Non teaching	Medical reimbursement.
Students	SAF,GOI,Earn & Learn scheme, Free medical checkup, Track suit provided to students etc.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	√	Review & SWOT Analysis
Administrative	√	ISO, TUV Austria	--	--

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Adopted semester pattern by University to UG and PG courses.
2. Adopted MCQ pattern of question paper.
3. Reformation of question paper pattern.
4. Adopted credit choice based system by University for PG courses.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University has taken initiatives to promote the autonomy by suggesting that NAAC 'A' graded colleges should apply for autonomy.

6.11 Activities and support from the Alumni Association

1. Alumni association is registered and periodical meetings are arranged with alumni.
2. Alumni association is encouraged to give suggestions to this institution.

6.12 Activities and support from the Parent – Teacher Association

1. Regular meetings are arranged with parent teacher association
2. Suggestions are invited from the parents.
3. Interaction between parents and teachers are regularly organized and parents actively participate in various programmes of institution.

6.13 Development programmes for support staff

1. Workshop is arranged for supported staff.
2. Training sessions were organized for administrative staff..

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Increase in number tree plantation in college campus that develops the campus eco-friendly.
2. Green development of campus programme was adopted by institution.
3. Eradication of 'Parthenium grass' (Weed) from campus
4. Every year clean campus programme was conducted by NCC and NSS students.
5. An environmental audit is done by counting number of plants present in college campus area.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. IQAC prepare the action plan based upon the recommendations made by review committee this more created a positive impact on functioning of institution and 92% of work was completed in stipulated time.
2. An important suggestions are invited from faculties by head of the institution and get implemented and resolved, that results the positive impact on functioning of institution.
3. Students were assisted with self appraisal in written theory examination.
4. Students projects, exhibition, seminars, wallpaper presentation, PPT and group discussion was conducted by faculty.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. IQAC has decided to organize programmes on social issues. In pursuant to this social programmes were conducted such as health check up camp and blood group identification camp, awareness programme on gender equality in family and society, women empowerment, and sensitization.

2. An environmental awareness programme was conducted. Participation in various awareness rallies, and Tree plantation were done. Agro forum was organised various guest lecture for farmers.

3. IQAC inspires to the faculty to participate in national and international conferences and also increase the rate of publication.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Institution adopted ICT based teaching learning process.

2. Social bonding through Agro forum in between institution and farmers.

3. Creates environmental awareness amongst students through NSS, NCC, Sports, Botany, and Cultural departments.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. NSS unit of the institution conducted seven days camp at Upala on the theme “Jal Savardhanasaathi Yuva” (youth for water conservation) in which 15 soak pits were dug out, pits fir plantation, rounding to plants and drainage water management.

2. An environmental tour organized by institution and also conducts environmental awareness programme such as tree plantation, rallies, cleanness camp etc.

7.5 Whether environmental audit was conducted?

Yes
No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Institution has identified the strength, weakness, opportunities and threats through SWOT Analysis committee and review was taken by review committee.

8. Plans of institution for next year

1. To promote faculty for taking up major and minor research projects from various funding agencies.
2. To strengthen the student research centre
3. To apply for M.Sc. Computer Science program
4. Extension of laboratory building phase-2
5. Staircase construction for Main Building

Name : **Dr. Vijay D. Matkar**

Name: **Dr. Vijay N. Bhosale**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

**Shri Chhatrapati Shivaji Shikshan Prasarak Mandal's Kannad.
Shivaji Arts, Commerce and Science college Kannad
Tq. Kannad Dist. Aurangabad**

(Academic Calendar 2016-17)

The following activities are reflecting the goals and objectives of the Institution (College Academic Calendar)

June 05,2016	World Environment Day
June 21, 2016	Yoga Day
June 26,2016	Anti Drugs Day
July 01,2016	Krishi Din
July 11,2016	World Population Day
July 18, 2016	Annabhau Sathe Smruti Din
July 22,2016	Principal Address
Aug. 01,2016	Lokmanya Tilak Death Anniversary
Aug 09,2016	Kranti Din
Aug. 15,2016	Independence Day

Aug.16,2016	NSS Orientation Camp
Aug. 23,2016	Tree plantation
Aug. 28,2016	Personality Development
Sept. 05, 2016	Teachers Day
Sept 08, 2016	World Literacy Day
Sept. 12,2016	Student Council Election (As per University Rules)
Sept. 14,2016	Hindi Day
Sept. 17,2016	Marathwada Mukti Sangram din
Sept 18,2016	De addiction Day
Sept 19,2016	Inauguration of Science Forum
Sept 18,-26,2016	First Test Tutorial Seminar and Internal Examination
Sept 22,2016	NSS Camp
Sept. 24,2016	NSS Day
Sept 26,2016	Carrier Guidance and Self employment cell
Sept 28,2016	Inauguration of Social Science Forum
Sept.29,2016	Inauguration of Literacy Association and Wall papers
Oct.02,2016	Mahatma Gandhi Jayanti
Oct 06,2016	University Examination
Oct 16,2016	Winter Vacations
Nov.23,2016	Inauguration of Student Council
Nov.24,2016	NCC Day
Nov.25,2016	Late Balasaheb Pawar Death Anniversary
Dec 01 To 08,2016	Internal Examination

Dec 06,2016	Dr.Babasaheb Ambedkar Mahaparinirwan Din
Dec 07,2016	World AIDS Day
Dec 09,2016	Workshop For Teachers
Dec 27,2016	Sociology Study Tour
Jan 07 to 17 2017	Second Test Tutorial and Seminars and Projects
Jan.12, 2017	Youth Day (Swami Viveknand Jayanti)
Jan 14, 2017	University Namvistar Din
Jan 15, 2017	Study Tours for various subjects (Botany, Zoology, Chemistry)
Jan.26, 2017	Republic Day
Jan 30, 2017	Mahatma Gandhi Death Anniversary
Feb 1 to 8, 2017	Preliminary Examination
Feb 10 to 18, 2017	Annual Gatharing Programme
Feb.19, 2017	Shri Chhatrapati Shivaji Maharaj Jayanti
Feb 28, 2017	National Science Day
Mar.12, 2017	University Examinations
Mar 23, 2017	International climate and whether Day
Apr.07, 2017	World Health Day

Feedback Analysis

(Annexure II)

OVERALL FEEDBACK ANALYSIS OF INSTITUTION

(In percentage)

Name of the stream: Arts, Commerce & Science

Academic Year: 2016-17

Sr. No.	Name of the Feedback Form	Very Good	Good	Satisfactory	Unsatisfactory
01	Student Feedback on Teachers	55.00%	36.00%	09.00%	00%
02	Feedback from Student	47.00%	40.00%	13.00%	00%
03	Feedback from Parents	51.00%	43.00%	06.00%	00%
04	Student Feedback on Campus	60.00%	32.00%	08.00%	00%
05	Feedback from alumni	45.00%	44.00%	11.00%	00%

BEST PRACTICES OF INSTITUTION

(Annexure III)

i) Agro-Forum

The main objectives of this practice are to create a bond between farmers and college, to bring the farmers into the mainstreams of agricultural development and to provide all possible assistance to farmers.

Agro-forum also organizes various activities such as guest lectures, slide shows using power point presentation of eminent agricultural scientist, government agriculture officers and representative from agro-industry. The farm visit of eminent Professor and Agriculture Scientists was also arranged on request of farmers to solve the problems regarding the diseases, deficiency of mineral elements of crop plants, pH of soil etc. The work of Agro-forum was highly appreciated by the farmers as well as agriculture officers.

Agro-forum has arranged the seminars on Ginger, Garlic, Onion, Turmeric, Cotton, Tomato and other vegetables and crops.

ii) ICT Practices:

- The institute has tried his level best to use information and communication technology effectively in all area.
- Institute is using software's in Administration process for keeping account and all financial transactions in the office. After admissions, each and every students gets unique college ID number throughout the year.
- The library is enriched with bar coding system which helps in accession of books and keeping record. Students can search the books on computer systems and demands the required books.
- Institute has Wi-Fi internet facility in the campus. Whole campus is connected with internet Wi-Fi network. All the stakeholders' students, teachers, administrative staff etc. avails this facility in the campus by using his personal user ID and password and upgrade individually.
- The use of this Wi-Fi internet facility in research is a regular practice of students and researcher for further enhancement.
- The institute has as many as computers, printers and servers in the campus for effective implementation of information communication service.
- A group purchasing drive was under taken in which all staff members have purchased laptops under the dynamic and enthusiastic leadership of principal Dr. V.N. Bhosale all

staff members has purchased laptops it results an effective use of ICT in teaching learning process.

- Principal has played a major role to encouraged and inspire the faculty members for this activity. Perhaps this may be the unique incident in the higher education for effective participation in ICT process.
- The teacher conducts near about 40% lectures by using power point presentations. The science and language departments have CD related to curricular and curricular programmes. Whenever free time faculty members show this movies to students. There are 10 LCD projectors provided in the hall for effective teaching and learning.
- As a part of this, scientific movies, programmers on education are shown to students in auditorium hall.
- For effective teaching and learning teachers uses smart boards, visualizer, various softwares, models, charts, and image pro systems.
- The library is enriched with IT zone, INFLIBNET facility and Remote access center of Dr.Babasaheb Ambedkar Marathwada University Aurangabad.
- This facility provides free access of e-resources, e-journals, e-books and other national and international database.
- To look after the campus and security of students, the institutes has protected whole area under CCTV Camera. This is helpful to maintain security in the campus as well as keep observation and inspection.
- Institute has established biometric attendance system to observe the punctuality and regularity of all teaching and non teaching staff.
- Institute has inspired to the department of Hindi to implement and arrange News anchoring, News reading and writing competition every year on the occasion of Hindi week.
- The sophisticated language laboratory is useful to teach the students effective communication and soft skills. It is very useful to demonstrate the dialects actions while teaching phonetics in English languages.
- All science departments strengthen by providing it with computer, printer LCD projector, internet connection through Wi-Fi facility, smart boards, interactive boards, visualizer and different advance softwares to support ICT ambiance.
