

**B.Com VIth Semester Syllabus (CBCS)
Computerized Accounting-II**

Total Marks : 100
Theory: 50
UA
(Practical): 50
Total Credit : 04

Objectives:

- To benefit the students with employability and to work with well-known accounting software e.g.Tally.ERP9
- To enable students to process advanced accounting and inventory transactions using accounting software.
- To equip students with advanced GST functionality through Computerized Accounting.

		No. of Lectures
Unit-I	Advance Computerized Accounting Features : (e.g.Tally.ERP 9) Maintaining Bill-wise details - Activating Bill-wise Details, Credit period, Maintain Balances bill-by- bill, Outstanding Reports Cost Centers & Cost Categories : Activating Cost Centers, Creating Cost Centers, Cost Center Report Banking : Cheque Book Management, Denomination Details ,Bank Reconciliation	04
Unit-II	Advanced Inventory Features in Computerized Accounting: (e.g. Tally.ERP 9) Stock Transfers - Recording Stock Journals, Godown-wise Reports, Bill of Materials- Set up for Stock item, Manufacturing Journals. Batch-wise details- Activating Batch- wise details, Batch-wise Reports	06
Unit-III	Advanced GST Transactions : (e.g. Tally.ERP 9) Recording Purchases- NIL Rated, Exempted, Multiple Tax Rates, Purchase Returns, Recording Sales – NIL Rated , Exempted, Multiple GST rates, Sales Returns Recording Sales of Service, E-way Bill, GST Returns- GSTR1, GSTR2	10
Unit-IV	Tax Deducted at Source (TDS): Concept of TDS, Activating TDS, Creating Masters, Recording Transactions, TDS Reports	06
Unit-V	Technological Features in Accounting Software :(e.g. Tally.ERP 9) Backup & Restore, Import & Export Data, Setting Password to Company.	04
List of Practical's : (No. of Practicals / Sessions 30)		
<ol style="list-style-type: none"> 1. Activating Bill-wise details for Sundry Debtors &Creditors 2. Recording Purchase oncredit 3. Recording Sales oncredit 4. Display OutstandingReport 5. Activating CostCenters 6. Recording Transactions with CostCenters 7. Display Cost CenterReport 8. Bank Reconciliation ,BankingReports 		

9. Inter-Godown Transfer using Stock Journal
10. Bill of Material Set up in Stock item
11. Recording Manufacturing Journal
12. GST Purchases with Nil Rate, Exempted Purchases
13. GST Sales with Multiple Rates
14. GST Purchase Entry with Multiple Rates
15. Recording Sales Returns
16. Recording Purchase Returns
17. Activating TDS and Recording transaction
18. Data Backup & Restore
19. Setting password to Company
20. Export of Data

Practical's U/A: 50 Marks (Colleges / Institutions are required to make available licensed copy of Accounting Software)

1. Test : 10Marks
2. Oral : 20Marks
3. Practical File :20Marks

REFERENCE BOOKS:

1. Financial Accounting on Computers using Tally, NamrataAgrawal
2. Tally.ERP 9 Made Simple Basic Financial Accounting, Ashok KNadkarni
3. Tally.ERP9 Shraddha Singh and NavneetMehra
4. A Complete Self Learning Manual on Tally.ERP 9, Ajay O.Maheshwari

